

# CROYDON PUBLIC SCHOOL



## POLICY - EXCURSIONS & CAMPS

### Rationale

*Excursions and camps are an important part of the educational program at Croydon Public School. Going out into the community helps children understand the link between what they learn in the classroom and the connection to the world outside school. Talking about something will never be as successful as doing it or seeing it in real life. It is important that children understand this link and gain some real benefits from the excursion or camp. Personal experience can be a major factor in promoting confidence and developing success.*

### Guidelines

1. An excursion will be part of the class program and approved by the Principal.
2. Excursions will be planned at least two weeks in advance, except when special events occur. Notes will be sent home to parents at least one week before (camp notices will be sent home one term in advance)
3. There will be a maximum of two major excursions per term per class.
4. A list of proposed excursions should be included in the school newsletter at the beginning of term. Exceptions for the 'special' event excursions.
5. Specific guidelines will be followed (see Excursion Procedures) for the major annual excursion or school camp in relation to DEC legal requirements.
6. A student may be excluded from an excursion or camp if his/her behaviour is a cause of concern. The principal in consultation with the student, parents and teachers will decide whether a child is able to attend (refer to the school's Levels of Discipline).
7. Any student who fails to adhere to the school rules during excursions may be required to be sent back to school and may be excluded from the next excursion
8. Students should wear full school uniform or appropriate clothing, as specified.
9. Excursions and camps are for the benefit of all students. Where families have genuine financial difficulties, the school may assist in some way. The school needs adequate notification in case of difficulties with major excursions.
10. Teachers must be notified in writing of medication requirements of student's prior to the excursion or camp. If medication is required during the excursion/camp adequate provisions must be provided.
12. Where appropriate parents are welcome to join students on excursions.

***This policy was reviewed in 2011.***